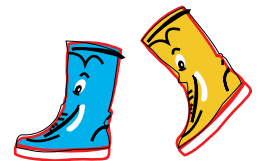
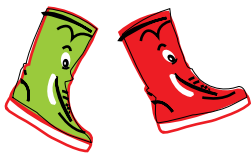




PRE-SCHOOL

Prospectus



Little Wellingtons Pre-School

Bush Hill Methodist Church,
135 Wellington Road, Bush Hill Park, London EN1 2RS
Enquiries Tel: 020 8360 6439 Mobile: 07956 842 151
Email: littlewellingtons@gmail.com Web: www.littlewellingtons.co.uk

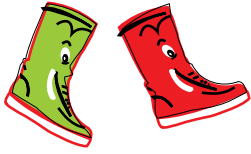




PRE-SCHOOL

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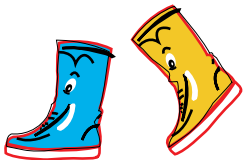
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Welcome

Thank you for considering Little Wellingtons Pre-School for your child. After 20 years of being involved in early years child education, working within a local education authority school I have developed the experience required to manage an early years setting. After having recently qualified with the Early Years Foundation Degree and working towards the Early Years Professional Status at Middlesex University I feel confident that together with an experienced team of staff whom have been at the setting for a long period of time we can offer a stimulating early years environment for every child to thrive.

Little Wellingtons Pre-School will follow the Early Years Foundation Stage Curriculum, which is followed through to your child's first year of schooling. We will be working alongside local schools and keeping links within the community to enable each child to develop individually.



About us

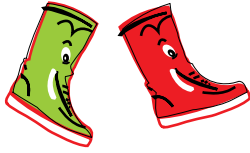
Little Wellingtons is an Ofsted regulated pre-school. Our recent inspection of July 2007 stated we were 'Very Good' and the children were achieving to a very high standard of early years education.

Since September 2008 we have followed The Early Years Foundation Stage Curriculum which combines the Birth to Three Matters and Foundation Stage Development. The EYFS follows the Early Learning Goals Curriculum, which allows the children to learn through play and the six key curriculum areas:

1. Personal, social and emotional development
2. Physical development
3. Communication & language
4. Literacy
5. Mathematics
6. Understanding the world
7. Expressive arts and design

Our main aim at Little Wellington's Pre-School is every child is unique and every child matters.





Little Wellingtons Pre-school
Bush Hill Park Methodist Church
135 Wellington Road
Enfield, Middlesex
EN1 2RS
Stellaneophytou@googlemail.com



Little Wellingtons Pre-school aims to:

1. Provide high quality care and education for children primarily below statutory school age.
2. Work in partnership with parents to help children learn and develop.
3. Add to the life and well-being of its local community
4. Offer children and their parents a service which promotes equality and values diversity.

As a member of Little Wellingtons Pre-school your child:

1. Is a safe and stimulating environment.
2. Is given generous care and attention, because of our high ratio of adults to children.
3. Has the chance to join with other children and adults to live, play and learn together.
4. Is helped to take forward his/her learning and development by being helped to build on what he/she already knows and can do.
5. Has a personal key person who makes sure your child makes satisfying progress.
6. Is in a pre-school which sees you as a partner in helping your child to learn and develop.
7. Is in a pre-school in which parents help to shape the service it offers.

The service offered by Little Wellingtons Pre-school

The preschool is open 39 weeks each year.

We are closed during school term holidays.

We are open 5 mornings each week between 9am-12pm, 5 afternoons each week between 12.30pm - 3.30pm and 5 full days each week between 9am-3.30pm (with a lunch break between 12pm -12.30pm).

We offer the following types of care during these times: sessional and full day care.

We provide care and education for young children between the ages of 2 and 5.

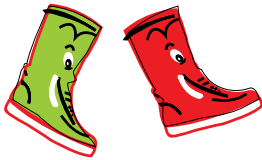
The curriculum provided by Little Wellingtons Pre-school

Children start to learn about the world around them from the moment they are born. The care and education offered by Little Wellingtons Pre-school helps children to continue to do this by providing all of the children with interesting activities that are right for their age and stage of development.

The pre-school provides a curriculum from The Early Years Foundation Stage of education and is published by the department for education and skills.

The guidance divides children's learning and development into six areas of learning which are;

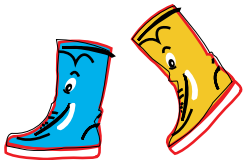
1. Personal, social and emotional development
2. Physical development
3. Communication & language
4. Literacy
5. Mathematics
6. Understanding the world
7. Expressive arts and design



Personal, Social and Emotional Development

The pre-school will encourage your child to develop confidence and function in a group beyond the family. The focus will be for children to work, play, cooperate with others and function in a group. This will encourage development of personal, social, moral and spiritual aspects in children and an understanding of self and others.

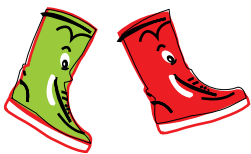
We will encourage to confidently take part in new activities to initiate discussions and contribute ideas, and speak in a familiar group, to manage their personal hygiene with adult support. Your child will learn to share, take turns and play with others whilst playing in the home corner, and throughout all the activities available in a session. Children will develop a respect for their own culture and beliefs and those of others.



Physical Development

This area of children's development covers;

- 1.** Gaining control over the large movements which we can make with our arms, legs and bodies, so that they can run, jump, hop, skip, roll, climb, balance and lift;
- 2.** Gaining control over the small movements we can make with our arms, wrists, and hands, so that they can pick up and use objects, toys and materials; and
- 3.** Learning about the importance of - and how to look after - their bodies.

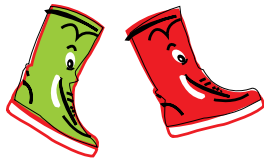


Communication and Language

The pre-school will give your child the opportunity to listen to stories, songs, rhymes and poems, and then to respond with relevant questions or actions.

Activities will be provided that will promote listening and talking to each other. We provide opportunities for children who have English as a second language, to use their own language.

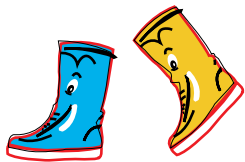
During a daily circle time activity in the session, children can develop language and listening skills and begin to show an awareness of others and be able to take turns when speaking in a group.



Literacy

Your child will be encouraged to develop an interest in books by reading or looking at books of their own choice as well as to promote their writing skills by offering different writing materials.

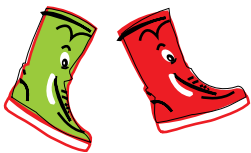
Children will take part in book making and will begin to understand that print conveys meaning and will be given lots of experience in early writing skills.



Mathematics

This area of children's development covers;

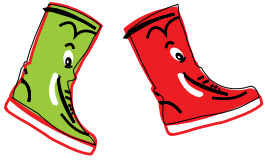
1. Gaining control over the large movements which we can make with our arms, legs and bodies, so that they can run, jump, hop, skip, roll, climb, balance and lift;
2. Gaining control over the small movements we can make with our arms, wrists, and hands, so that they can pick up and use objects, tools and materials; and
3. Learning about the importance of - and how to look after - their bodies.



Understanding the World

This area of children's development covers:

1. Finding out about the natural world and how it works;
2. Finding out about the made world and how it works ;
3. Learning how to choose- and use - the right tool for a task;
4. Learning about computers, how to use them and what they can help us to do;
5. Starting to put together ideas about past and present and the links between them,
6. Beginning to learn about their locality and its special features; and
7. Learning about their own and other cultures.



Expressive Arts and Design

This area of children's development covers:

1. Using paint, materials, music, dance, words, stories and role-play to express their ideas and feelings; and
2. Becoming interested in the way that paint, materials, music, dance, words, stories and role-play can be used to express ideas and feelings. Play helps young children to learn and develop through, doing and talking;
3. Support and encourage the children to use their imagination.





The pre-school's timetable and routines

Little Wellingtons Pre-school believes that care and education are equally important in the experience which we offer children. The routines and activities that make up the pre-school's session/day are provided in ways that:

- 1. help each child to feel that she/he is a valued member of the pre-school;**
- 2. ensure the safety of each child;**
- 3. help children to gain from the social experience of being part of a group; and**
- 4. provide children with opportunities to learn and help them to value learning.**

The Session*

The pre-school organises its sessions so that the children can choose from – and work at - a range of activities and, in doing so, build up their ability to select and work through a task to its completion. The children are also helped and encouraged to take part in adult-led small and large group activities which introduce them to new experiences and help them to gain new skills, as well as helping them to learn to work with others.

Outdoor activities contribute to children's health, their physical development and their knowledge of the world around them. The children have the opportunity - and are encouraged - to take part in outdoor child-chosen and adult-led activities, as well as those provided in the indoor playroom/s.

Snacks and meal times

The pre-school makes snacks a social time for children. We plan for snacks so that they provide the children with healthy and nutritious food. Do tell us about your child's dietary needs and we will make sure that these are met.

Policies

Copies of the pre-school's policies are kept at the setting and are available for parents to read at any time.

The pre-school's policies help us to make sure that the service provided by the preschool is a high quality one and that being a member of the pre-school is an enjoyable and beneficial experience for each child and her/his parents.

The staff and parents of the pre-school work together to adopt the policies and they all have the opportunity to take part in the annual review of the policies. This review helps us to make sure that the policies are enabling the pre-school to provide a quality service for its members and the local community.

Special Needs

As part of the pre-school's policy to make sure that its provision meets the needs of each Individual child, we take account of any special needs which a child may have.

The pre-school works to the requirements of the 1993 Education Act and The Special Educational Needs Code of Practice (2000). The pre-school's Special Educational Needs Co-ordinator is Carol Petts.

The management of Pre-school

The pre-school is owned and governed by Stella Neophytou

Fees

The fees are £ _____ session, payable monthly in advance. Fees must still be paid if children are absent without notice for a short period of time. If your child has to be absent over a long period of time, talk to Stella, the manager. For your child to keep her/his place at the pre-school, you must pay the fees or we must receive nursery education funding for your child.

The local Education Authority will fund children for 38 weeks ONLY. The setting is open for 39 weeks or _____, alongside Local Borough Schools. The full fee per session the child attends will therefore be required to be paid for that week.

Holidays

Holidays taken within the school holidays are not charged but if you choose to take your child on holiday during pre-school time the fees will be due as normal to keep your child's place.

Notice of Withdrawal

Notice of withdrawal from the Nursery must be given in one month advance in writing.



Starting at Little Wellington Pre-School

The first days

We want your child to feel happy and safe at the pre-school. To make sure that this is the case, the staff will work with you to decide on how to help your child to settle into the pre-school. The pre-school has a policy about helping children to settle into the pre-school: a copy is enclosed in this prospectus.

Clothing

The pre-school provides protective clothing for the children when they play with messy activities. The pre-school encourages children to gain the skills which help them to be independent and look after themselves. These include taking themselves to the toilet and taking off - and putting on - outdoor clothes. Clothing which is easy for them to manage will help them to do this.

Little Wellingtons Pre-school hopes that you and your child enjoy being members of the pre-school and that you both find taking part in our activities interesting and stimulating. The staff are always ready and willing to talk with you about your ideas, views or questions.



How Parents Take Part in the Pre-School

As a member of the Pre-school Learning Alliance, Little Wellingtons Pre-school recognises parents as the first and most important educators. All of the staff see themselves as coworkers with you in providing care and education for your child. There are many ways in which parents take part in making the pre-school a welcoming and stimulating place for children and parents, such as:

- 1. Exchanging knowledge about their children's activities, interests and progress with the staff;**
- 2. Helping at sessions of the pre-school;**
- 3. Sharing their own special interests with the children**
- 4. helping to provide, make and look after the equipment and materials used in the children's play activities;**
- 5. Being part of the management of the pre-school;**
- 6. Taking part in events and informal discussions about the activities and curriculum provided by the pre-school;**
- 7. Joining in community activities in which the pre-school takes part; and**
- 8. Building friendships with other parents in the pre-school.**

Joining In

You can offer to take part in a session by sharing your own interests and skills with the children. Do feel free to arrange to drop into the pre-school, if you would like to see it at work or to speak with the staff.

Key Persons

The pre-school has a key person system. This means that each member of staff has a group of children for he/she particularly responsible. Your child's key person will be the person who works with you to make sure that what the pre-school provides is right for your child's particular needs and interests. When your child first starts at the pre-school she/he will help your child to settle and throughout your child's time at the pre-school she/he will help your child to benefit from the pre-school's activities.

Records of Achievement

The pre-school keeps a record of achievements for each child. Staff and parents working together on their children's records of achievement is one of the ways in which pre-schools and parents work in partnership. Your child's record of achievement helps to celebrate together her/his achievements and to work together to provide what your child needs for her/his well-being and to make progress.

Your child's key person will work with you to keep this record. To do this you and she/he will collect information about your child's needs, activities, interests and achievements. This information will enable the key person to identify your child's stage of progress. You and the key person will then decide on how to help your child to move onto the next stage.

Learning Opportunities for adults

As well as gaining qualifications in early years care and education, the Pre-school staff take part in further training to help them to keep up-to-date with thinking about early years care and education.



Little Wellingtons Pre-School

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